

## Welcome to Curiosity Corner Preschool

Information Parents Need to Know

#### How many students are in the preschool classes?

Our Little Explorers classes have two teachers and no more than 10 students per class.

Our 3's classes have one teacher, one assistant and no more than 15 students per class.

Our 4's classes have one teacher, one assistant and no more than 17 students per class.

Children in our 4's classes should be toilet trained.

## What will my child learn in preschool?

All preschool programs have a core curriculum that focuses on academic, social, emotional and physical development. Programs are linked to local and state school readiness expectations.

## Are there parent-teacher conferences?

We welcome communication with your child's teacher throughout the school year to ensure preschool success!

A copy of our evaluations are sent home at the beginning of the year to help with school success.

3's families receive a preschool progress report at the end of the school year, but you may schedule a conference at any time.

4's families receive a fall phone conference, and an in person conference in the spring. Preschool progress reports are sent home with both conferences.

## Supplies needed for preschool:

Regular size backpack (fits a folder, projects and snow clothes) name on inside 6 regular size <u>Elmers or Coloration brand</u> only glue sticks 1 package of diaper wipes Spill proof water bottle with name on it Extra set of clothes in a Ziploc bag with name on it Little Explorer & 3's, if not potty trained, all diapering supplies labeled with name

If you are unable to provide these items, please contact the office.

Classroom supplies are posted on the website and will also be sent via email with teacher announcements.

**Little Explorers and 3's Snack**: Please send an individual snack to eat each day. All allergies will be sent out just before school starts, or as they arise.

**4's Classes** Please send lunch daily. All allergies will be sent out just before school starts, or as they arise.

#### Enrollment Requirements

No child will be placed into a class until all forms are complete and on file.

- Immunization Records—Up to date immunizations are required for each child to attend preschool or a waiver form from the health department signed by both parent and department will need to be on file.
- Health Appraisal Form—The health appraisal form must be completed and signed/dated **by a physician or clinic**. (Returning children may use the previous year's health appraisal form, but must bring in updated immunizations).
- Child Information Form—All spaces must be completed in its entirety, including the <u>allergy</u> section, even if your child does not have an allergy.
- Volunteer Form—If you wish to volunteer regularly in your child's class, a volunteer form with a copy of driver's license must be completed for any adult who wishes to work with our students.

Required forms are available under Lowell Area Schools/Enrollment/Preschool. All forms must be returned to the address below, by the due date. You may email paperwork to kburch@lowellschools.com or mail to: 320 Amity Street Lowell MI 49331 attn. Kathy Burch.

## Drop off and Pick Up

The first week of school may run differently - we will keep you informed.

## Drop Off

**Little Explorers** will drop off and pick up in between the set of double doors off Amity Street. Teachers will come out to get each child.

## 3's and 4's

2 name cards will be given out at the beginning of the year and should be placed in the passenger side window.

After first week, please line up in cars by the orange cones in the parking lot and follow these steps:

Teachers will help your child out of the car and take them to the playground or the gym depending on the weather to start their day.

If you are choosing to walk your child to the playground or to your group, you must park on the west side of Amity Street (on the same side as the school), and walk your child around to check in with the teachers.

Please have your child FULLY dressed and ready for outdoor play. <u>Using the restroom</u> <u>right before you come to school is a must.</u>

## Pick Up

Same procedure for pick up, but all buckling of children is done by person picking up. It is helpful to always have a photo ID available, in case there is a substitute teacher.

If there is someone else picking up, please send in a note with the date and your signature of who will be picking up. If an unauthorized person arrives to pick-up your child without prior notification, a school employee will call the parent or legal guardian to get permission to release the child. The late fee cost is \$1 per minute after 5 minutes past the end of class time.

#### **Preschool Closings**

The preschool will run in conjunction with the Lowell Area Schools schedule. If there is a delay for Lowell Area Schools, the morning preschool will not meet, and afternoon classes will meet at normal times. The preschool will not operate when the district is closed due to weather.

#### <u>Tuition</u>

Tuition is due on the first day your child attends each month. A late fee will apply after the 7<sup>th</sup>. Online payment options are available or checks may be made payable to Curiosity Corner Preschool (CCP) with the child's name in the memo section. All cash payments must have a receipt with it (provided by the office). Tuition amount is the same September through May. The cost is for the year, we just break it into 9 month increments for easier payments. There is a 5% discount if you pay for the full year upfront and 5% discount for siblings or dual enrollment.

#### Tuition costs:

Little Explorer classes - \$68 per month.

3's classes - \$160 (\$180 not potty trained) per month.

4's Classes - bring a lunch to class

T/TH - \$151 per month.

M/W/F - \$180 per month. M-TH - \$240 per month.

#### Are refunds available?

Registration fees are *<u>non-refundable</u>*, and we are unable to give refunds for vacation or illness.

# In the end, it's a good beginning that counts