



# LOWELL AREA SCHOOLS

## Request For Proposals

### ITEM SUMMARY

Lowell Area Schools (LAS) requests proposals for a 3500-series dump-style truck to be used to spread salt. The district already owns the salt spreading equipment and will take care of removing the equipment from the old truck and reinstalling the equipment on the new truck. This bid is for the truck only.

### BID DOCUMENTS

These bid documents are available to Bidders electronically without charge at the following link: <https://www.lowellschools.com/our-district/departments/business--finance/>

In addition, the following supplemental document is available for reference.

Attachment A                      Suggested Truck Specifications

### SCHEDULE

The schedule for this proposal is as indicated below. It is the intent of the District to have the truck delivered in October-November 2024.

RFP Released	Monday, September 9, 2024
Bidder Questions Due	Thursday, September 12, 2024 at 1:00 PM
Answers to Questions Due	Friday, September 13, 2024 at 1:00 PM
Proposal Due	Friday, October 4, 2024 at 1:00 PM
Board Action	Monday, October 14, 2024 at 7:00 PM
Notification of Successful Proposal	Tuesday, October 15, 2024

### REQUIRED PROPOSAL CONTENTS

1. Cover /Transmittal Letter: Cover letter must summarize key provisions of the proposal and must include name, address, office phone number, cell phone and email of the primary contact
2. Bid Proposal Form: Provide cash purchase price for equipment and installation as detailed on the BID PROPOSAL FORM.
3. Vehicle Specifications and explanation of additional services, equipment, and fees included in the overall total cost of the proposal.
4. Disclosure affidavit: Each bid shall be accompanied by a sworn and notarized DISCLOSURE AFFIDAVIT FOR COMPETITIVE BIDS for disclosure of Iran Linked and Familial Relationships. The bid will not be accepted if the sworn and notarized affidavit are not included. DISCLOSURE AFFIDAVIT FOR COMPETITIVE BIDS needs to be included with bid.

## **PROPOSAL SUBMISSION**

Bidders must submit two paper copies of the written proposal and include an electronic PDF copy of the entire proposal by email to [shodge@lowellschools.com](mailto:shodge@lowellschools.com) with subject line "Proposal for Salt Truck" that must be received on or before the bid due date and time. The emailed copy of the bid will not be opened prior to the bid due date and time. Paper bids are to be submitted to:

Lowell Area Schools  
Attn: Sonia Hodge - Proposal for Salt Truck  
300 High Street  
Lowell, MI 49331

Address all questions or requests for clarification to Greg Pratt, Director of Operations, by EMAIL ONLY to [gpratt@lowellschools.com](mailto:gpratt@lowellschools.com) by September 12 at 1pm. Only written responses may be relied upon by bidders in preparing their proposal. Questions and Answers will be posted to the district website for all potential bidders to review.

Owner intends to contract with the lowest qualified bidder providing, in Owner's sole opinion, the best value to Owner. Owner reserves the right to award or not award, to waive any irregularity in any bid, and to seek any needed clarifications and or adjustments in proposals, as it deems in its best interest. The winning bid may not be the one with the lowest price. Submitted proposals become the property of the District and will not be returned.

Invoices are paid at the end of each calendar month for received equipment and completed work billed, but no earlier than 10 days after receipt of invoice and backup documentation. Payments to be released after receipt of appropriate backup including vehicle identification number (VIN), equipment serial numbers, manuals, and warranty documentation.

## **VEHICLE/EQUIPMENT TECHNICAL SPECIFICATIONS**

Include specs for vehicle and equipment, plus warranty, training, manuals

**LOWELL AREA SCHOOLS  
SALT TRUCK  
BID PROPOSAL FORM**

This proposal has been prepared in response to **REQUEST FOR PROPOSALS – LOWELL AREA SCHOOLS SALT TRUCK.**

The undersigned certifies that the proposal contained herein meets or exceeds the scope of services as outlined in the RFP, includes all responsibilities as described, and that no activities or requirements have been deleted or reduced from the requested scope of services. The bids to provide the equipment and services including all taxes, fees, and costs as outlined within the District's RFP will be:

**Vehicle:**

Cost of vehicle \$ \_\_\_\_\_ + Title & Other fees \$ \_\_\_\_\_ = **Total Vehicle \$** \_\_\_\_\_

**Year, Make, and Model of proposed vehicle:** \_\_\_\_\_

Attach specifications for this vehicle, being sure to include similar level of detail as found in Attachment A.

**Other recommended services, options, or fees:** \$ \_\_\_\_\_ *Specify recommendations below:*

\_\_\_\_\_

**Total Bid Amount \$** \_\_\_\_\_

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Title \_\_\_\_\_

Firm Name: \_\_\_\_\_

Address: \_\_\_\_\_

Business phone: \_\_\_\_\_ Email address: \_\_\_\_\_

Contact: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

If a corporation, affix seal. Undersigned is authorized to make this proposal and bind the firm to the bid.

Witness Signature: \_\_\_\_\_

Name Printed: \_\_\_\_\_ Title \_\_\_\_\_

**LOWELL AREA SCHOOLS  
DISCLOSURE AFFIDAVIT FOR COMPETITIVE BIDS**

The owner will not consider a bid that does not include this disclosure statement.

DISCLOSURE OF IRAN LINKED BUSINESS

As a duly authorized representative of the entity submitting this bid, I certify with my signature below, that this bid is submitted in compliance with the Iran Economic Sanctions Act (MCL 129.313) of the State of Michigan. Our business is not an Iran Linked Business as defined in the aforementioned Act, will not become an Iran Linked Business while engaged in this project, and will not subcontract with Iran Linked Businesses for any of the products or services required for this project.

DISCLOSURE OF FAMILIAL RELATIONSHIPS

Disclose any familial relationship that exists between the owner or any employee of the bidder and any member of the Lowell Area Schools Board of Education or Superintendent. (MCL 380.1267)

\_\_\_\_ THERE IS NO FAMILIAL RELATIONSHIP.

\_\_\_\_ THE FOLLOWING FAMILIAL RELATIONSHIP exists:

\_\_\_\_\_  
Attach additional pages, if necessary, to disclose familial relationship(s).

Printed Name: \_\_\_\_\_ Title \_\_\_\_\_

Firm Name: \_\_\_\_\_

Address: \_\_\_\_\_

Business phone: \_\_\_\_\_ Email address: \_\_\_\_\_

I am the above-named, I have personally prepared the foregoing affidavit, and the same is true to the best of my knowledge and belief.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

STATE OF MICHIGAN COUNTY OF \_\_\_\_\_

Before me, a Notary Public, \_\_\_\_\_, known to me either from personal knowledge or from satisfactory evidence, personally appeared the person(s) whose names(s) is/are subscribed to this instrument, who acknowledged that she/he/they did sign the foregoing instrument or acknowledged his or her signature, and stated that the same is her/his/their free act and deed. In Testimony Whereof I have hereunto set my hand and official seal, on \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public

Notary's Name: \_\_\_\_\_ My Commission expires: \_\_\_\_\_

## ATTACHMENT A: Suggested Salt Truck Specifications

The specifications below are included for illustrative purposes. Bids will be considered that do not match these specifications exactly. Only vehicles that can support salt spreading equipment will be considered. The district would prefer a GMC/Chevrolet to match the rest of the fleet and maintain efficiencies, however bids for all makes and models will be considered as long as the vehicle meets the district's needs as a salt truck.

### Chassis Details

**Stock Type**

New

**Year**

Bid item

**Make**

Bid item

**Model**

350/3500 Series

**Class**

3

**GVWR**

14,000

**Drive Train**

4WD

**Wheelbase**

146

**Cab Type**

Bid Item

**Vehicle Trim**

Work Truck

**Interior Color**

Jet Black

**Exterior Color Description**

White or Red

**Engine Cylinder Count**

8

**Engine**

Gas V8 6.6L/

**Transmission Type**

Automatic

**Fuel Type**

Gasoline

**Engine Model**

L8T

**Engine Size (L)**

6.6

**Brake Type**

Hydraulic

### Preferred Vehicle Options

WHEELS 17 (43.2 CM) PAINTED STEEL

GLASS DEEP-TINTED

DEFOGGER REAR-WINDOW ELECTRIC

**Body Type**

Dump Truck

**Body Line**

Dump Body

**Body Width**

96"

**Body Length**

111.5"

**Body Weight**

1240 lbs.

**Side Height**

14"

**Tailgate Height**

21"

**Hoist Manufacturer**

Champion

**Hoist Type**

Electric

**Hoist Style**

Double Acting

**Hitch Type**

Receiver

**Hitch Class**

V

**Hitch Size**

2.5"

**Hitch Capacity**

20K

**Camera Description**

Factory Backup Camera

**Trailer Plug Type**

7 Blade / 4 Pin