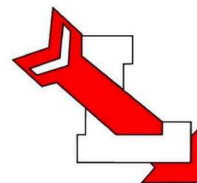


LOWELL AREA SCHOOLS

300 High Street
Lowell, Michigan 49331
Office: (616) 987-2500 Fax: (616) 987-2511



July 2025

Dear families,

It's **Annual Update** time! This is our yearly process to update information for your student(s) who are enrolled for the 2025-2026 school year. It is extremely important that this information is updated before the start of the school year so that we can serve students well and communicate effectively. **We are requesting that this be completed by August 5th.**

The Annual Update is even more important this year because **we are transitioning from One Call Now to Infinite Campus Campus Messenger for all school communications.** This change is being made to provide faster, more reliable communication and an improved experience for both families and staff. Our new system (Campus Messenger) will allow us to send important updates, emergency alerts, weather-related closings, and event reminders more efficiently. No signup is required for Campus Messenger, but **your contact information must be current in Infinite Campus in order for you to automatically receive messages and you must select your preferred communication methods for each number (household, cell, work, etc).** [Click here](#) for more detailed instructions about selecting your preferred communication methods.

The Annual Update process needs to be completed by **ALL** families including **new students** (even if you just enrolled this year) and **existing students** (only the primary household needs to complete the Annual Update). The document linked below will explain how to complete the Annual Update. **Please verify that all existing information in Infinite Campus is accurate by completing the Annual Update.** If any changes need to be made, please do so through the Annual Update at this time.


[Click here for instructions on how to complete the Annual Update.](#)

Important Reminders/Notes:

- The Annual Update can be difficult to complete on a cell phone due to screen limitations. If possible please use a different device.
- The Annual Update **MUST** be completed for students in grades 6-12 before they can check out or renew their chromebook. Please be sure to **complete the Annual Update for these students before middle school/high school orientation/Smart Start.**
- Notifications regarding Smart Start (middle school/high school), Meet the Teacher, student schedules, and transportation information will be sent out from each school building sometime after August 4th.
- Proof of residency must be uploaded in the Annual Update in order to process an address change.
- Release Agreements will also need to be reviewed during this process.
- All transportation information needs to be completed through the Annual Update every year in order to assist with transportation routes **even if your student does not ride the bus.**
- Anything highlighted in yellow indicates there is information missing.
- A **blue submit** button will appear at the end of the Annual Update upon completion.
- **IMPORTANT TRANSPORTATION NOTICE FOR NEW FAMILIES AND SCHOOL OF CHOICE FAMILIES:** All families who are new to the District (kindergarten, transfer students, etc.) and all school of choice families (both internal and external school choice) who wish to use district bussing **MUST** complete a Transportation Request Form. We will send that form in a separate communication.

Please refer to the school [Website](#) for more building information and calendars.

GO RED ARROWS!



Stephen R. Gough

LEARNERS TODAY – LEADERS TOMORROW – RED ARROWS FOR LIFE!

OFFICE OF TEACHING AND LEARNING - STEPHEN GOUGH